



HELLIFIELD PARISH COUNCIL COMMUNITY EMERGENCY PLAN

Last Review Date: July 2015

Lead Contact:



Hellifield Community Emergency Plan (CEP)

NAME	ADDRESS	CONTACT INFORMATION
Hellifield Parish Council (Plus Emergency Committee members and Emergency Box)		
Craven District Council	Distribute via NYCC Emergency Planning	
North Yorkshire County Council Emergency Planning Unit	County Hall Northallerton DL7 8AD	
Environment Agency Yorkshire and North East	Coverdale House Amy Johnson Way Clifton Moor York	
North Yorkshire Police Control Room	Fulford Road York	
North Yorkshire Fire and Rescue Service Control Room.	Thurston Road Northallerton DL6 2ND	
Yorkshire Ambulance Service Control Room	Springhill Brindley Way Wakefield 41 Business Park Wakefield WF2 0XQ	

Key Community Contacts

Those who have volunteered should understand their roles and responsibilities.

Lead and Deputy for Community Emergency Team

<i>Name</i>	<i>Address</i>	<i>Contact Number(s)</i>
LEAD:		
DEPUTY:		

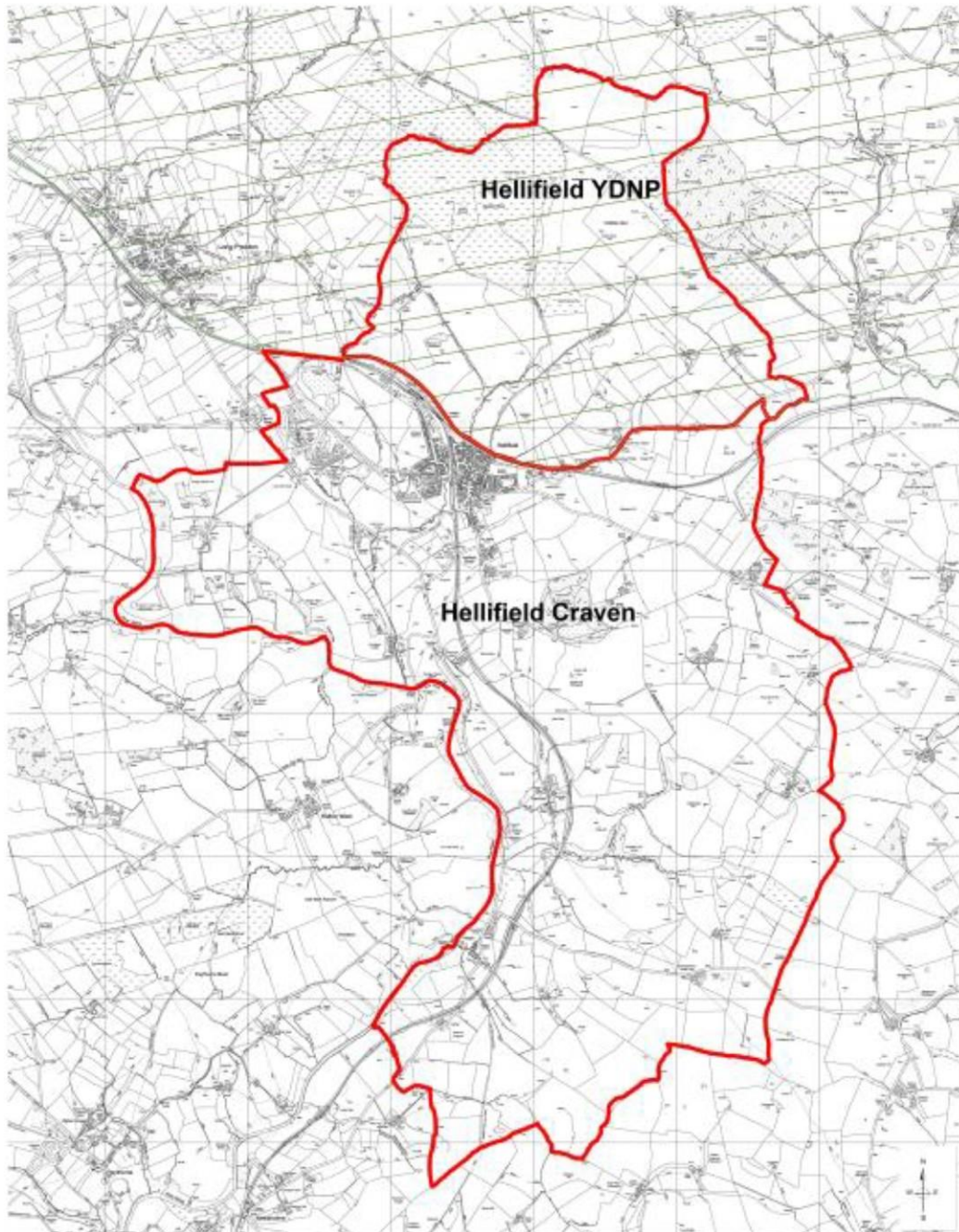
Community Emergency Team

<i>Name</i>	<i>Role</i>	<i>Contact Number(s)</i>

Hellifield Community Emergency Plan (CEP)

Initial Meeting Location / Community Control Centre	
Address:	Contact Information
Hellifield Institute, Main Street, Hellifield, North Yorks. BD23 4HT	
Backup Meeting Location	
Address:	Contact Information
Wesley Centre, Haw Grove, Hellifield, North Yorks. BD23	
Hellifield House Social Club, Gisburn Road, Hellifield, North Yorks. BD23 4HU	

1.1 Map of Area Covered by Plan



Hellifield Craven and YDNP

Parish Boundary from 1 April 2014

SCALE : 1:35000 @A4

KEY
— Parish Boundary
YDNP

CRAYIN
WILSON & WILSON

Based on Ordnance Survey data
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Drawing issued by: Wendy Feather
31st March 2014

1.2 Population

Resident Population:-	1426	<i>Total:</i> 1776
Maximum Tourist Population:- (Mainly Gallaber Park)	350	

1.3 Community Key Access Routes (including main bridges)

- A65 and A682 – railway bridge crosses A65 in centre of village
- Gisburn Road links A65 & A682 through village – railway bridge crosses this link road

1.4 Main Rivers within the area

- Ribble – western edge of the parish

1.5 Becks within the area

- Hellifield – runs through village centre and is partly culverted

1.6 Available Networks within the Community

Listed below are the various mobile telephone networks which are available within your community, (this is especially useful for the emergency services):

Network	Coverage (Good, Average, Poor)
O2	2G internet Mobile good outdoors
Vodafone	2G internet Mobile good outdoors
3 Network	3G internet Mobile good indoors and outdoors
EE	3G internet Mobile good

1.7 Neighbouring Communities: Contacts

Listed below are the contact details of neighbouring communities that may be able to provide help and assistance during an emergency:

<i>Parish</i>	<i>Contact person</i>	<i>Preferred method of contact</i>	<i>Community emergency plan? (yes or no)</i>
Long Preston			
Gargrave			
Gisburn			
<p>Up to date info available via http://northyorks.gov.uk/article/23870/Parish-clerks-information</p>			

2.1 Local Risks and Plan Triggers

Recorded below are various known/potential hazards and threats which could affect your geographical area. - e.g. main roads, severe weather- snow, flood, rail lines, aircraft, power plants.

Hazard	Location / Details	Action Sheet
Flooding	Main risk is from Hellifield Beck which runs through channel and then culvert under the A65. Ribble on A682 towards Nappa	
Severe weather	Snow/ice blockage to A65 – Skipton Hill to the east of village steep & difficult in ice/snow	
Power failure	Village is supplied by overhead lines to some areas	
Industrial accident	Townson Tractors, A65 Dalesview Garage, Main Street	
Transport accident	A65, A682, major road incidents Railway station, lines and bridges over roads Level Crossing Haw Lane	
Fire	Any business or residential property or land.	
Police incident	Anywhere in the village	
Farms	Gisburn Road, Malham Road, A682	
Aircraft	Low flying training in this area	

3.1 Community Control and Welfare Centre

The following building has been earmarked as an appropriate Rest/Welfare Centre in an emergency:

PREMISES	
Hellifield Institute	
Alternatives: Wesley Centre/Hellifield House Social Club	
ADDRESS: Hellifield Institute Main Street Hellifield BD23 4HT GRID REFERENCE: 855 565	<i>CONTACT NUMBERS:</i> Hellifield Institute
Wesley Centre Haw Grove Hellifield GRID REFERENCE: 856 566	Wesley Centre
Hellifield House Social Club Gisburn Road Hellifield GRID REFERENCE: 856 565	Social Club
FACILITIES	
ESTIMATED CAPACITY: 120 (Hellifield Institute)	
TYPE OF HEATING: Gas central heating	
COOKING: full kitchen	
TOILET: yes including disabled	
WASHING: only hand basin in toilets	
PARKING: main village car park off Gisburn Road, Black Horse, opposite pedestrian crossing.	
KEY HOLDERS	
PRIMARY KEY HOLDER	ALTERNATIVE KEY HOLDER

4.1 Emergency Volunteers

Listed below are individuals who are willing to volunteer their specialist knowledge or practical skills and time during an emergency.

It is extremely important that volunteers understand that during an incident they should:-

- not endanger themselves or others
- assess the risk prior to any activity they undertake
- ensure their contact details are kept up-to-date
- be prepared to act quickly

Name	Volunteer Role / Special Skills	Contact Details (phone/email)

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ORGANISATION	ROLE	CONTACT No.
Local Authorities		
Craven District Council	Manage recovery process- helping return the community back to normality following an incident. Services include:	
North Yorkshire County Council	Manage recovery process- helping return the community back to normality following an incident.	
Governmental Departments		
Environment Agency	<ul style="list-style-type: none"> • Flooding issues • Deals with emergency repairs and blockages on main rivers and own structures; • Responds to pollution incidents and advises on waste disposal issues. 	<p>*** (PARTNERS USE ONLY. DO NOT GIVE TO PUBLIC) *** Report an incident on 0800 80 70 60 (Freephone, 24 hour service)</p> <p>General enquiries Mon to Fri 8am – 6pm 03708 506 506</p> <p>Incident Room (when activated) Call 0800 80 70 60 and ask for “Lancashire Flood Warning Duty Officer”. Once the Incident Room opens they will be able to give the community a direct line number to call for updates</p>
Utilities		
Gas	Maintain and ensure safe control of gas supplies.	Service C
Electricity	Maintain and ensure safe electricity supply. Disconnect cables that constitute a danger to life and property.	
Yorkshire Water	Maintenance of water supplies and sewage disposal arrangements. Repair water mains, and availability of emergency water supply.	
Telephones (British Telecom)	Maintenance and operation of National Telecommunications systems. Provision of increased facilities to meet emergency requirements.	
Voluntary Organisations		
WRVS	Trained in emergency service provision such as emergency feeding and other welfare services.	

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St John Ambulance	Provide first aid, ambulances and additional medical supplies.	
British Red Cross	Provide first aid, ambulances and additional medical supplies.	
RSPCA	Help protect animals and prevent cruelty.	
Age UK North Craven	Provision of care for the elderly and specific elderly care at rest centres.	
The Samaritans	Experienced, listening/support service for people suffering emotional stress.	
<i>Other useful number</i>		
Townhead Surgeries, Settle		
Fisher Medical Centre, Skipton		
Dyneley House Surgery, Skipton		

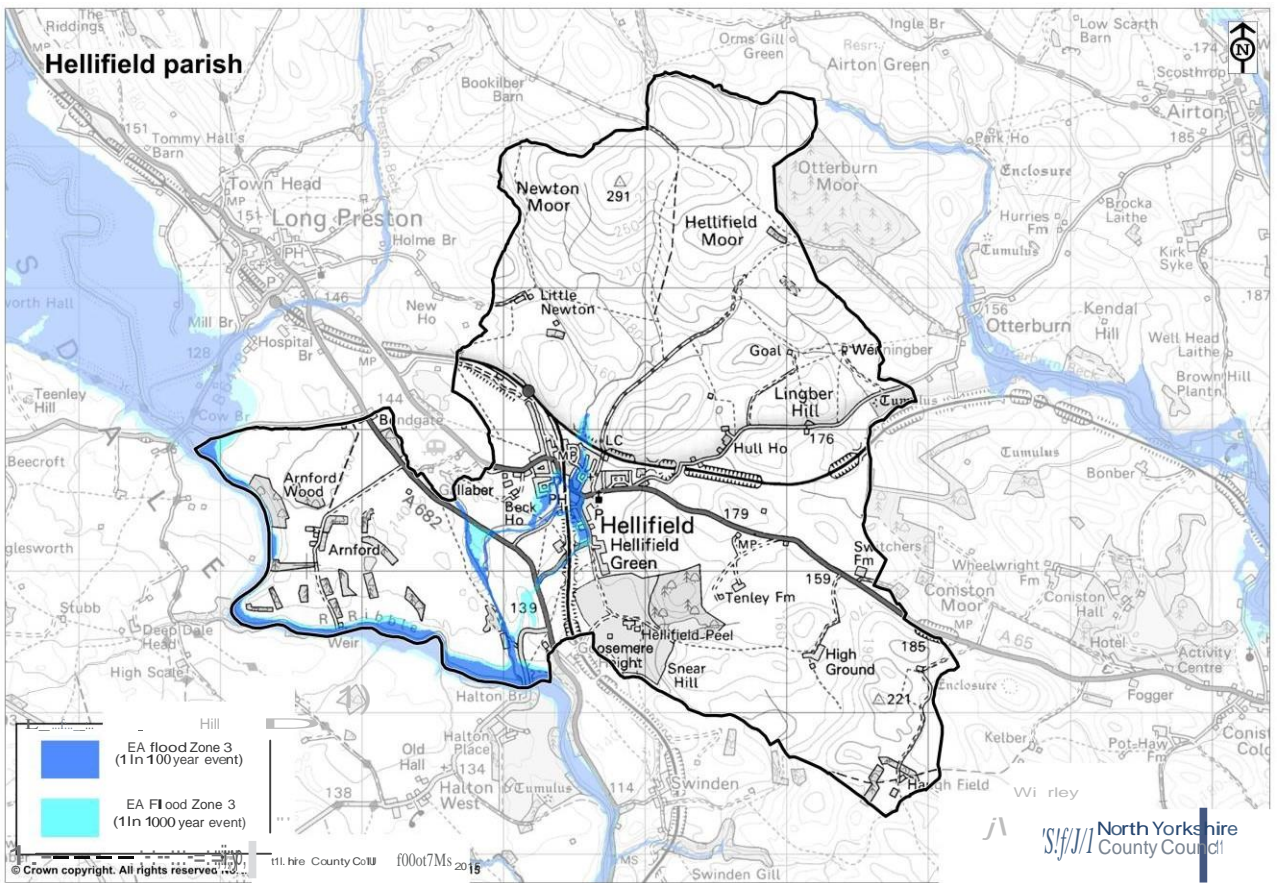
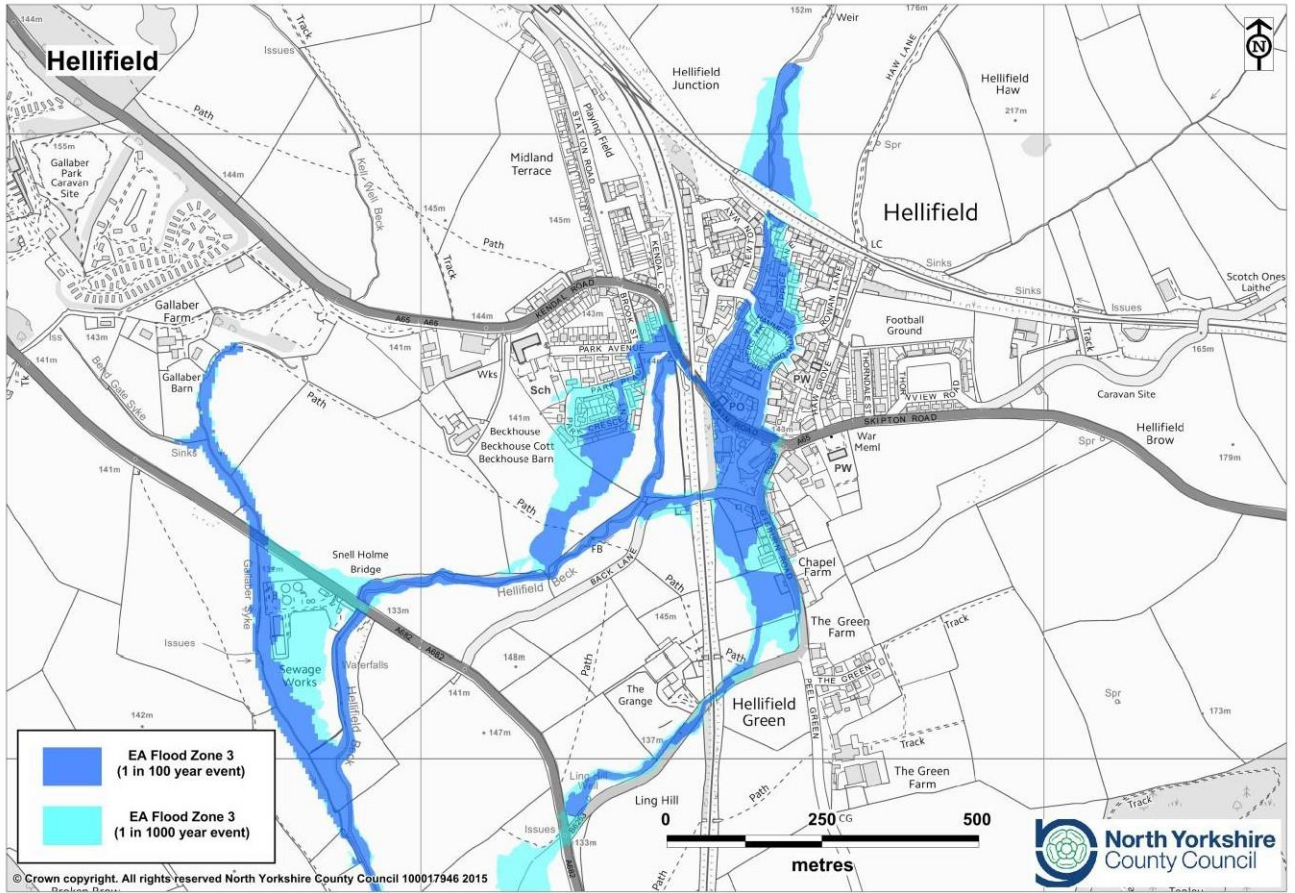
2.2 Vulnerable Establishments

This section lists establishments that may be particularly vulnerable to emergencies such as care homes, schools, caravan parks etc.

Establishment	Address	Contact No(s).
Hellifield Primary School		
Hellifield Pre-school/North Craven Children's Centre		
Bungalows for elderly		
Gallaber caravan park		

2.3 Vulnerable People (or people who may need additional assistance)

Key volunteers on the Emergency Team will provide details as needed.



Triggers – <i>warning from local authority / emergency services</i> <i>Alert from member of community emergency team / public</i>	
<i>If advance warning given</i>	

Actions to take / things to consider

Community Emergency Team Coordinator contacted	
<ul style="list-style-type: none"> Collect emergency kit and start incident log 	
Place Community emergency team on standby (including key holders)	
Place Rest/Welfare centre on standby	
Monitor local situation (tune in to local media & monitor local hot spots)	
Liaise with responding agencies to share info and get updates	
Inform vulnerable residents and establishments if necessary	
<ul style="list-style-type: none"> Advise those at risk to be prepared and monitor local situation, local news/media. 	
Place Rest/Welfare centre on standby	

PLAN ACTIVATION/ WARNING / SUDDEN IMPACT EVENT	
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Triggers – <i>Time of forecast event</i> <i>Local observation from team members or public</i>	
<i>Sudden impact event / no prior warning</i>	

Actions to take / things to consider

When action is required / predicted convene community emergency team	
Convene at Initial meeting location / community control centre	
Assign roles to community emergency team and volunteers	
<ul style="list-style-type: none"> Keep log of who is working where and contact details 	
Deploy resources as required	
Continue to monitor local situation	
Continue to Liaise with responding agencies to share info and get updates	
<ul style="list-style-type: none"> Request additional resources if required 	
Continue to inform vulnerable residents and establishments	
<ul style="list-style-type: none"> Advise those at risk to follow advice given / activate personal emergency plans 	
Activate rest centre / info centre if required	

LARGE SCALE INCIDENT / SEVERE WARNING	
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Potential risk to life
Look after yourself
Support and cooperate with emergency services if requested. Do so from safe distance.

POST INCIDENT

Provide support to vulnerable and action recovery / clean up

AT NO POINT SHOULD ANY TEAM MEMBER OR VOLUNTEER PUT THEIR OWN LIVES AT RISK

Ensure that you regularly update the community with approved information.
If you have to go anywhere ensure someone knows where you are going, approx. how long and contact details.

Do not put yourself at risk